

SIGN POSTING REQUIREMENTS

FOR ALL APPLICATIONS GOING TO THE PLANNING BOARD / CITY COMMISSION

The applicant will be responsible for public notice of the project by posting of the property in accordance with the following:

- Signs shall be provided by the applicant at a size generally at a minimum of four (4) feet in width and four (4) feet in length.
- The sign shall have a white background with black letters. The height of the lettering shall conform to the minimum dimensions indicated below.
- The sign shall contain the City’s logo at a minimum height of four (4) inches. The graphic file for the logo can be obtained from the Planning Division and shall be black & white only (no color).
- The property shall be posted by the applicant no further than fifteen (15) feet from the property line, or as specified by the Planning Division based on site constraints.
- Signs shall be posted in a workmanlike manner, able to withstand normal weather events.
- Privately-initiated applications require that at least one (1) sign be posted per 500 lineal feet of all property located along a public right-of-way, with a minimum of one (1) sign per frontage, or as otherwise required by the Planning and Zoning Administrator.
- Signs shall be posted at least 15 days prior to the first public hearing.
- An affidavit on **page 15** of this application, including photographs, attesting to the date of installation and number of signs installed shall be provided at least five (5) days prior to the required public hearing.
- The applicant shall remove the posting within thirty (30) days after the final City Commission’s decision on the subject application.

