

***Historic Preservation Board
March 23, 2021 Meeting Minutes
Via Zoom Conferencing***

Due to the COVID-19 virus, and pursuant to the City of West Palm Beach's Executive Orders 2020-05 and 2020-09, the March 23, 2021, Historic Preservation Board meeting was held virtually with Board members, Staff, and applicants participating via Zoom video conferencing.

The Public Hearing was streamed live and available for viewing in the City Commission Chambers located at City Center - 401 Clematis Street, and the ability to make public comment was available in the adjacent Flagler Gallery.

Access to the meeting was also available remotely through Zoom, as well as the City's other usual media channels. Those participating remotely and wishing to make public comment were able to do so through voicemail, email, online form submittal, or directly through Zoom.

MEMBERS PRESENT: Amanda Skier, Chairperson
Kristin Kellogg, Vice-Chairperson
Dan Pichney, Member
Gabriel Jaroslavsky, Member
Kenneth Breslauer, Member
Reginald Stambaugh, Member
Nicholas Kassatly, Member

MEMBERS ABSENT: Keith Williams, 1st Alternate

STAFF PRESENT: Friederike Mittner, City Historic Preservation Planner
Aaron Borngraber, Historic Preservation Planner
John Roach, Principal Planner
Hope White, Board Secretary

BOARD ATTORNEY: Denise Haire, Assistant City Attorney

I. CALL TO ORDER/ROLL CALL

Chairperson Amanda Skier, called the regular meeting of the Historic Preservation Board to order at 5:00 P.M. Hope White, Board Secretary, called the roll and it was determined that a quorum was present.

II. APPROVAL OF AGENDA/MINUTES

Chairperson Amanda Skier requested motions to approve the Agenda and Minutes.

Vice-Chairperson Kristin Kellogg made a **motion to approve** the Agenda for March 23, 2021. Mr. Reginald Stambaugh seconded the motion; **the motion passed 7-0.**

Vice-Chairperson Kristin Kellogg made a **motion to approve** the Minutes for February 23, 2021. Mr. Gabriel Jaroslavsky **seconded the motion; the motion passed** 7-0.

III. REPORT OF THE HISTORIC PRESERVATION PLANNER

Ms. Friederike Mittner, City Historic Preservation Planner, reported that since the last meeting of February 2021, Staff had reviewed 95 Level I applications and 24 zoning reviews. She indicated that five (5) items were taken to City Commission the prior evening, on March 22, 2021. Ms. Mittner stated that Mr. Aaron Borngraber presented Second Reading for Northwood Hills redesignation, the William Ohlhaber designation and the Yeckes Family Chapel designation [officially designated]. She stated City Commission heard First Reading of the landmark designation for St. Ann's Catholic Church, and First Reading for H.G. Roosters. Ms. Mittner indicated there was an Appeal to be presented to City Commission on April 5, 2021 (roof case for Claremore Road), heard at the February 2021 meeting.

IV. REMARKS BY THE CHAIRPERSON/DECLARATION

Chairperson Amanda Skier read into the record the Script for the Virtual Public Meeting (*this is an excerpt from the Script*). Pursuant to Mayor Keith A. James' Executive Order No. 2020-05 issued on April 2nd, 2020, the City of West Palm Beach's Boards and Committees are conducting meetings through media technology and have released the requirements to have a quorum of its members physically present at City Hall.

On April 14th, 2020, Mayor Keith A. James issued Executive Order No. 2020-09, which specifically provides the rules of procedure for conducting City Meetings, including requirements for quasi-judicial hearings.

After the applicant presents their case, Staff will provide a presentation and then the public will have an opportunity to speak or have their comments read into the record from previously received correspondence. The Board will then go into executive session. Prior to rendering a decision, the Board will confirm no additional public comments have been received by Staff.

A. EX-PARTE COMMUNICATION

Vice-Chairperson Kristin Kellogg disclosed that she had a conflict of interest for Historic Preservation Board Case No. 21-22, 318 Monroe Drive; and Historic Preservation Board Case No. 21-23, 310 Westminster Road. She indicated the appropriate forms had been submitted to Staff; she recused herself from these cases.

- Mr. Daniel Pichney - No Ex-Parte communications.
- Mr. Gabriel Jaroslavsky - No Ex-Parte communications.
- Mr. Kenneth Breslauer - No Ex-Parte communications.
- Mr. Reginald Stambaugh – No Ex-Parte communications.
- Mr. Nick Kassatly - No Ex-Parte communications.

Chairperson Amanda Skier disclosed that she had spoken with Ms. Mittner regarding the cases on the Agenda for the meeting, but that she can make her decisions based upon the evidence presented.

V. PUBLIC COMMENT

No members of the public requested to speak on items not listed on the Agenda.

A. SWEARING IN OF SPEAKERS

With the video conferencing procedures in place, Ms. Hope White, Board Secretary, swore in Staff and members of the public who wished to speak.

VI. CONSENT CASES

1. **Historic Preservation Board Case No. 20-50C**: 823 38th Street
This two-story Mission style house built by Arnold Construction Company in 1926 contributes to the Northwood Hills Historic District. This house has been a code enforcement challenge for years. The current owners completely rehabilitated this structure and brought it back to life and just sold it for \$435,000.

The applicant requested approval for the completed Ad Valorem for new windows and doors, new roof, complete interior and exterior rehabilitation and site work.

City Staff recommended **APPROVAL** of the application as submitted.

2. **Historic Preservation Board Case No. 21-17**: 803 Kanuga Drive
This contributing property in Flamingo Park was built in 1939 in the Vernacular style and is known as the Thomas E. Carter House. It has been in disrepair for some time and the current owner is looking to rehabilitate it. The original garage has been enclosed and the applicant will be restoring back to a garage.

The applicant requested a preconstruction Ad Valorem approval for the following:

1. Construct an approximately 401 square foot addition on the rear (north) side of the property. This would house a new master bedroom and bath as well as a cabana.
2. Add a covered porch and patio at the rear (north) side of the property of approximately 256 square feet.
3. Open original front porch.
4. Site work.

City Staff recommended **APPROVAL** of the application as submitted.

3. **Historic Preservation Board Case No. 21-18**: 846 Park Place
At the Historic Preservation Board (HPB) meeting on March 23, 2021 a request for

an Ad Valorem Preconstruction at 846 Park Place within the Flamingo Park Historic District was heard by the HPB.

The applicant requested a preconstruction Ad Valorem for the following:

1. Proposed covered front porch addition of approximately 48 square feet.
2. Proposed removal of an old rear addition.
3. Proposed rear addition of approximately 565 square feet.
4. Proposed rear covered patio of approximately 250 square feet.
5. Other site work.

City Staff recommended **APPROVAL** of the application as submitted with the following conditions:

1. All shutters shall be sized to fit the window opening.
2. All glass facing a street elevation shall have Clear Glass only. All glass facing a non-street elevation shall have Clear Glass or Clear Glass with Low-E coating.
3. All windows and doors shall have an external dimensional ogee muntin. All windows shall have an inset within the wood framing so that the window casing is as close as possible – flush with the exterior wood framing.
4. Siding to match original width and profile in cedar, cypress, or reclaimed pine.

4. **Historic Preservation Board Case No. 21-19:** 719 Newark Street

At the Historic Preservation Board (HPB) meeting on March 23, 2021 a request for new construction of an accessory structure at 719 Newark Street within the Grandview Heights Historic District was heard by the HPB.

The applicant requested the following:

1. Proposed new construction of two-story rear accessory structure of approximately 755 square feet with first floor one-car garage and utility room and second floor guest room.

City Staff recommended **APPROVAL** of the application as submitted.

5. **Historic Preservation Board Case No. 21-20:** 199 Almeria Road

At the Historic Preservation Board (HPB) meeting on March 23, 2021 a request for an Ad Valorem Preconstruction at 199 Almeria Road within the El Cid Historic District was heard by the HPB.

The applicant requested a preconstruction Ad Valorem approval for the following:

1. Proposed addition to the existing rear detached accessory structure to include a first floor addition on east side and creating a second floor above

the original and new first floor addition. Total additional square footage is approximately 595 square feet.

City Staff recommended **APPROVAL** of the application with the following conditions:

1. The existing first floor shall be differentiated from the second floor with a score line of at least one-half an inch. The score line may transition into stucco band for the two-story addition.
2. The applicant shall indicate on the site plan that three parking spaces are available, each at least 8.5 feet width by 18 feet depth.
3. All glass shall be Clear or Clear with Low-E coating. All windows and doors with a lite pattern shall have external dimensional muntins.

6. **Historic Preservation Board Case No. 21-13**: 210 Wenonah Place
Update: This case was continued from the February 23, 2021, Historic Preservation Board meeting to allow the applicant to provide additional documentation.

This Frame Vernacular style structure built circa 1941 contributes to the Central Park Historic District. This one-story house features horizontal wood siding a cross gable roof surfaced with shingles and a front facing garage. The windows are original wood 6/6 sashes.

The applicant requested approval for the following:

1. Replace front facing windows with PVC impact windows to match 6/6 configuration.

City Staff recommended **APPROVAL** of the application as submitted.

7. **Historic Preservation Board Case No. 21-21**: 215 Westminster Road
This contributing property in Prospect Park/Southland Park was built circa 1923 in the American Foursquare style and is known as the Baldwin House. Both the two-story primary and two-story accessory structures have had alterations over the years.

The applicant requested a preconstruction Ad Valorem approval for the following:

1. Modify the rear (northwest corner) detached accessory structure by enclosing the half of the front porch and include an interior spiral stair, remove non-original Juliet balcony, add a window on the south elevation and add French Doors.
2. Add a new set of doors to rear of primary structure.
3. Site work.

City Staff recommended **APPROVAL** of the application as submitted.

EXECUTIVE SESSION

Vice-Chairperson Kristin Kellogg **made a motion to APPROVE** Consent Case No. 20-50C, for the completed Ad Valorem for new windows and doors, new roof, complete interior and exterior rehabilitation and site work at 823 38th Street, Consent Case No. 21-17, for Ad Valorem Preconstruction – additions/alterations at 803 Kanuga Drive, Consent Case No. 21-18, for Ad Valorem Preconstruction at 846 Park Place, Consent Case No. 21-19, for New construction – accessory structure at 719 Newark Street, Consent Case No. 21-20, for Ad Valorem Preconstruction at 199 Almeria Road, Consent Case No. 21-13, for Alterations – windows at 210 Wenonah Place and Consent Case No. 21-21, for Ad Valorem - additions/alterations at 215 Westminster Road.

Mr. Kenneth Breslauer **seconded the motion; the motion passed** 7-0.

Vice-Chairperson Kristin Kellogg recused herself from Historic Preservation Board Case No. 21-22 and Historic Preservation Board Case No. 21-23, at approximately 5:13 p.m.

VII. NEW BUSINESS

1. **Historic Preservation Board Case No. 21-22**: 318 Monroe Drive
At the Historic Preservation Board (HPB) meeting on March 23, 2021 a request for an Ad Valorem Preconstruction at 318 Monroe Drive within the Prospect Park/Southland Park Historic District was heard by the HPB.

The applicant requested the following:

1. Proposed rear first floor addition of approximately 408 square feet to the contributing primary structure.
2. Proposed rear first floor patio addition of approximately 98 square feet to the contributing primary structure.
3. Proposed rear second floor covered patio addition of approximately 236 square feet to the contributing primary structure.
4. Restoration of front covered porch.
5. Replacement of side and rear windows and doors.

Missy Bierman gave a presentation on behalf of the applicant.

Mr. Aaron Borngraber presented Historic Preservation Board Case No. 21-22.

City Staff recommended **APPROVAL** of the application with the following conditions:

1. All shutters shall be sized to fit the window opening.
2. All wood window sashes being replaced shall be recycled, donated, or stored on-site to preserve an irreparable historic resource.
3. All non-street facing glass shall have Clear Glass or Clear Glass with Low-E coating.

4. All replacement windows shall be sized to fit the original window frame opening (X-axis and Y-axis) and match the placement/depth (Z-axis) of the original windows within the window frame opening. New windows on the addition shall be located to a similar depth as the wood windows on the original portion of the structure.
5. Siding to match original width and profile in cedar, cypress, or reclaimed pine.

See the Staff Report for detailed history, background and analysis information pertaining to this case.

Chairperson Amanda Skier opened the floor to public comment.

Staff played a voicemail [in support of the project] during public comments.

EXECUTIVE SESSION

Mr. Dan Pichney **made a motion to APPROVE** Historic Preservation Case No. 21-22, at 318 Monroe Drive, for an Ad Valorem Preconstruction and alterations, in accordance with Standards 9-10, as set forth in Section 94-49 of the City's Zoning and Land Development Regulations. The motion is based upon the testimony presented, along with the application submitted and the Staff Report which constitute competent substantial evidence. In addition, the approval of this request is made conditional upon the following restrictions, stipulations and/or safeguards that I move are necessary to ensure compliance with the purpose and intent of the Historic Preservation Ordinance, the Historic Preservation Element of the Comprehensive Plan of the City of West Palm Beach, the Secretary of Interior's Standards for rehabilitation, specifically Standards 9 and 10. The additional compatibility criteria as set forth in the Historic Preservation Ordinance Section 94-49, of the City's Zoning and Land Development Regulations (ZLDRs). The conditions include the following:

1. All shutters shall be sized to fit the window opening.
2. All wood window sashes being replaced shall be recycled, donated, or stored on-site to preserve an irreparable historic resource.
3. All non-street facing glass shall have Clear Glass or Clear Glass with Low-E coating.
4. All replacement windows shall be sized to fit the original window frame opening (X-axis and Y-axis) and match the placement/depth (Z-axis) of the original windows within the window frame opening. New windows on the addition shall be located to a similar depth as the wood windows on the original portion of the structure.
5. Siding to match original width and profile in cedar, cypress, or reclaimed pine.

Mr. Kenneth Breslauer **seconded the motion; the motion passed 6-0.**

2. **Historic Preservation Board Case No. 21-23**: 310 Westminster Road
This property in Prospect Park/Southland Park was built circa 1922 in the Dutch

Colonial style and is known as the John and Bernice Bowery House. Both the two-story primary and one-story accessory structure are contributing to the district.

The applicant requested a preconstruction Ad Valorem approval for the following:

1. Two-story rear addition of approximately 976 square feet and interior reconfiguration of primary structure.
2. One-story loggia and sun deck on east side of primary structure of approximately 428 square feet.
3. Modifications to accessory structure to include removal of 124 square feet of storage space, a new roof, window and door reconfiguration.
4. Add an open trellis of approximately 402 square feet visually connecting primary structure to accessory structure.
5. Site work.

Missy Bierman gave a presentation on behalf of the applicant.

Ms. Friederike Mittner presented Historic Preservation Board Case No. 21-23.

City Staff recommended **APPROVAL** of the application as presented.

See the Staff Report for detailed history, background and analysis information pertaining to this case.

Chairperson Amanda Skier opened the floor to public comment.

No additional members of the public provided comments.

EXECUTIVE SESSION

Mr. Gabriel Jaroslavsky **made a motion to APPROVE** Historic Preservation Case No. 21-23, 310 Westminster Road, for Ad Valorem Preconstruction – additions and alterations, in accordance with Standards 9-10, as set forth in Section 94-49 of the City’s Zoning and Land Development Regulations (ZLDRs). The motion is based upon the testimony presented, along with the application submitted and the Staff Report which constitute competent substantial evidence.

Mr. Dan Pichney **seconded the motion; the motion passed 6-0**.

3. **Historic Preservation Board Case No. 21-24**: 533 29th Street
At the Historic Preservation Board (HPB) meeting on March 23, 2021 a request for alterations at 533 29th Street within the Old Northwood Historic District was heard by the HPB.

The applicant requested the following:

1. Proposed enclosure of a front southwest corner porch (currently screened

- in) with fixed windows, horizontal roller windows, and a paired French door with bronze frames.
2. Proposed replacement of two rear sliding glass doors with bronze frames.

Christina Scavuzzo, the applicant's representative, gave a presentation.

Vikki Kemp, the applicant, gave a presentation.

Mr. Aaron Borngraber presented Historic Preservation Board Case No. 21-24.

City Staff recommended **APPROVAL** of the proposed alterations with the following conditions to **bring the project into full compliance** with Standards 9 and 10 of the Secretary of Interior's Standards for Rehabilitation:

1. All windows and doors shall have an Anodized or White frame.
2. The enclosure of the front porch shall be revised to replicate the existing screen pattern. (see Attachment II)
 - a. West Elevation - XOX Horizontal roller with a horizontal fixed or hopper window.
 - b. South Elevation – Paired fixed windows with a 2-inch wide mullion with a paired hopper window below and a paired French door with horizontal 4-lite pattern.

There was additional discussion between the Board, Staff and the applicant.

See the Staff Report for detailed history, background and analysis information pertaining to this case.

Chairperson Amanda Skier opened the floor to public comment.

No additional members of the public provided comments.

EXECUTIVE SESSION

Mr. Gabriel Jaroslavsky **made a motion to APPROVE** Historic Preservation Case No. 21-24, at 533 29th Street, for alterations, in accordance with Standards 9 and 10, as set forth in Section 94-49 of the City's Zoning and Land Development Regulations (ZLDRs). The motion is based upon the testimony presented, along with the application submitted and the Staff Report which constitute competent substantial evidence. In addition, the approval of this request is made conditional upon the following restrictions, stipulations and/or safeguards that I move are necessary to ensure compliance with the purpose and intent of the Historic Preservation Ordinance, the Historic Preservation Element of the Comprehensive Plan of the City of West Palm Beach, the Secretary of Interior's Standards for rehabilitation, specifically Standards 9 and 10. Standard 9 states, "**New additions, exterior alterations, or related new construction will not destroy historic materials, features, and spatial relationships that characterize the property. The new work will be differentiated from the old and will be compatible with the historic materials,**

features, size, scale and proportion, and massing to protect the integrity of the property and its environment.” Standard 10 states, **“New additions and adjacent or related new construction will be undertaken in such a manner that, if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.”** The conditions include the following:

1. All windows and doors shall be of a color that will be coordinated with Staff to see if the color presented today is dark enough not to be confused with the dark bronze.
2. The enclosure of the front porch shall be revised to replicate the existing screen pattern.
 - a. West Elevation can be provided with an XOX as presented with a fixed window, preferably two fixed windows on the bottom.
 - b. South Elevation will be a single door to fit the current configuration.
 - (1) Have a fixed window.
 - (2) Have two horizontal rollers on the top, two-fixed windows on the bottom.

Mr. Gabriel Jaroslavsky **amended his motion for** “2.b.(2)” to read: the South Elevation will have two horizontal sliders on the top, two-fixed windows on the bottom, and one double door on the right-hand side by removing the existing vertical member.

Mr. Dan Pichney **seconded the motion; the motion passed 7-0.**

4. **Historic Preservation Board Case No. 21-25:** 219 Pershing Way
The property located on the north side of the street at 219 Pershing Way is in the El Cid Historic District, consisting of a non-contributing primary Minimal Traditional style one-story structure built in 1953.

The applicant requested a Certificate of Appropriateness approval for the following:

1. Demolition of an existing non-contributing structure.
2. New construction of a two-story, single family residence in a Neo-Mediterranean Revival style of approximately 3,242 square feet with a detached two-story structure of approximately 664 square feet.

Davis Tamburin and Marcio Gomes, of YRA Design, the applicant’s representatives, gave presentations.

Gayle Mattson Moore, the applicant, gave a brief presentation.

Ms. Friederike Mittner presented Historic Preservation Board Case No. 21-25.

City Staff recommended **APPROVAL** of the application to include the following condition:

1. The windows shall feature clear glass on the front elevation and all muntins shall be external dimensional.

See the Staff Report for detailed history, background and analysis information pertaining to this case.

Chairperson Amanda Skier opened the floor to public comment.

No additional members of the public provided comments.

EXECUTIVE SESSION

Vice-Chairperson Kristin Kellogg made a **motion to approve** Historic Preservation Case No. 21-25, for demolition, in accordance with the demolition guidelines as set forth in the Historic Preservation Ordinance Section 94-49 of the City's Zoning and Land Development Regulations (ZLDRs). The motion is based upon the testimony presented, along with the application submitted and the Staff Report which constitute competent substantial evidence.

Mr. Kenneth Breslauer **seconded the motion; the motion passed 7-0.**

Vice-Chairperson Kristin Kellogg made a **motion to approve** Historic Preservation Case No. 21-25, for new construction, in accordance with the Security of Interior Standards for Rehabilitation, specifically Standards 9 and 10, as well as the additional compatibility criteria as set forth in the Historic Preservation Ordinance Section 94-49 of the City's Zoning and Land Development Regulations (ZLDRs). The motion is based upon the testimony presented, along with the application submitted and the Staff Report which constitute competent substantial evidence. In addition, the approval of this request is made conditional upon the following restrictions, stipulations and/or safeguards that I move are necessary to ensure compliance with the purpose and intent of the Historic Preservation Ordinance, the Historic Preservation Element of the Comprehensive Plan of the City of West Palm Beach. The conditions include the following:

1. The applicant shall work with Staff to ensure the simplification of the bracket design; elimination of finials.
2. Look at lowering the beam height of the front balcony; possibly with hip roof to match the second floor beam height.
3. Brackets and outriggers shall be wood.
4. The applicant shall use a true barrel tile.
5. The windows shall feature clear glass on the front elevation and all muntins shall be external dimensional.

Mr. Dan Pichney **seconded the motion; the motion passed 7-0.**

VIII. ANNUAL MEETING

- a. Rules and Procedures (Bylaws)

Chairperson Amanda Skier asked for suggestions or changes to the Bylaws. Ms. Mittner expressed that currently, the Board is operating well. She indicated there were modifications to the Attendance [in the past], but that the Board remains on track.

b. Chair and Vice-Chair election

Vice-Chairperson Kristin Kellogg **nominated** Amanda Skier to continue as the Chairperson of the Board.

Mr. Reginald Stambaugh **seconded the motion; the motion passed 7-0.**

Mr. Gabriel Jaroslavsky **nominated** Kristin Kellogg to continue as Vice-Chairperson of the Board.

Mr. Reginald Stambaugh **seconded the motion; the motion passed 7-0.**

IX. ADJOURNMENT

Chairperson Amanda Skier adjourned the meeting at approximately 7:00 P.M.

Please be advised that these minutes are not verbatim. An audio copy of the meeting may be requested through the City of West Palm Beach City Clerk's office at 822-1210. There is a fee.

* * * * *

This signature is to attest that the undersigned is the Chairperson, or designee, of the **Historic Preservation Board Meeting** and that the information provided herein is the true and correct Minutes for the **March 23, 2021**, meeting of the **Historic Preservation Board Meeting**, dated this 28th day of September, 2021.



Chairperson (or designee)

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME KELOOG KRISTIN HERSCHELL		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE HISTORIC PRESERVATION BOARD	
MAILING ADDRESS 161 EUNA PL. PALM BEACH		THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:	
CITY W. PALM BEACH	COUNTY	<input checked="" type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY	
DATE ON WHICH VOTE OCCURRED 3/23/2021		NAME OF POLITICAL SUBDIVISION:	
		MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE	

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, KRISTIN KELLOGG, hereby disclose that on 3/23, 2021:

(a) A measure came or will come before my agency which (check one or more)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____;
- inured to the special gain or loss of my relative, _____;
- inured to the special gain or loss of SMITH KELLOGG ARCHITECTURE, INC., by whom I am retained; or
- inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

THE ARCHITECTURAL FIRM, SMITH KELLOGG ARCHITECTURE, INC., OF WHICH I AM A PARTNER REPRESENTS THE CLIENT AND PROJECT CASE # 21-22, 38 MONROE DRIVE.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

3-23-2021

Date Filed



Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME KELLOGG KRISTIN HERSCHELL	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE HISTORIC PRESERVATION BOARD
MAILING ADDRESS 161 ELWA PLACE	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: <input checked="" type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY
CITY W. PALM BEACH	COUNTY PALM BEACH
DATE ON WHICH VOTE OCCURRED 3/23/2021	NAME OF POLITICAL SUBDIVISION: _____
MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTEE	

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, KRISTIN KELLOGG, hereby disclose that on 3/23, 20 21 :

(a) A measure came or will come before my agency which (check one or more)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____ ;
- inured to the special gain or loss of my relative, _____ ;
- inured to the special gain or loss of SMITH KELLOGG ARCHITECTURE, INC., by whom I am retained; or
- inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

THE ARCHITECTURAL FIRM, SMITH KELLOGG ARCHITECTURE, INC., OF WHICH I AM A PARTNER REPRESENTS THE CLIENT AND PROJECT CASE # 21-23, 310 WESTMINSTER RD.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

3-23-2021

Date Filed

[Signature]
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

FORM 2 QUARTERLY CLIENT DISCLOSURE

LAST NAME—FIRST NAME—MIDDLE NAME KELLOGG KRISTIN HERSCHELL		NAME OF AGENCY HISTORIC PRESERVATION BOARD	
MAILING ADDRESS 161 ELWA PLACE		OFFICE HELD 1 OF 2 DESIGNATED ARCHITECTS + VICE CHAIR, HISTORIC PRESERVATION BOARD	
CITY WEST PALM BEACH	ZIP 33405	COUNTY PALM BEACH	
FOR QUARTER ENDING (Check One) <input checked="" type="checkbox"/> MARCH <input type="checkbox"/> JUNE <input type="checkbox"/> SEPTEMBER <input type="checkbox"/> DECEMBER		YEAR 2021	
		<input type="checkbox"/> ELECTED CONSTITUTIONAL OFFICER <input type="checkbox"/> STATE OFFICER <input type="checkbox"/> LOCAL OFFICER <input type="checkbox"/> SPECIFIED STATE EMPLOYEE	

DISCLOSURE OF CLIENTS REPRESENTED BEFORE AGENCIES [Required by Fla. Stat. § 112.3145(5)]

[NOTE: Under Art. II, §8(e), Fla. Const., and §112.313(9), Fla. Stat., members of the Legislature are prohibited from personally representing another person or entity for compensation before State agencies (other than judicial tribunals). However, members of the Legislature are required to list below any such appearances before State agencies made by any partner or associate of a professional firm of which the legislator is a member. Also, public officers and their firms are prohibited by §112.313(7), Fla. Stat., from representing clients before boards on which they serve. Note also that local government attorneys and their firms are prohibited by §112.313(16), Fla. Stat., from representing private clients before the local governments they serve.]

1. If you are a state officer, elected constitutional officer of state government, or specified employee—

Please list below the names of all clients who were represented for a fee or commission during the previous calendar quarter before any agency at the state level of government either by you or by any partner or associate of a professional firm of which you are a member and of which representation you have actual knowledge. Also list the name of the agencies before which such clients were represented.

2. If you are a local officer or elected constitutional officer of local government—

Please list below the names of all clients who were represented for a fee or commission during the previous calendar quarter before any agency within the political subdivision you serve either by you or by any partner or associate of a professional firm of which you are a member and of which representation you have actual knowledge. Also list the names of the agencies before which such clients were represented.

NOTE: "Representation" includes actual physical attendance on behalf of a client in an agency proceeding, letters written or documents filed on behalf of a client, and personal communications made with the officers or employees of any agency on behalf of a client. "Representation" DOES NOT include appearances before any court, or Chief Judges of Compensation Claims or judges of compensation claims, representations on behalf of your agency in your official capacity, the preparation and filing of forms and applications merely for the purpose of obtaining or transferring a license based on a quota or a franchise of such agency, or a license or operation permit to engage in a profession, business or occupation, so long as the issuance or granting of such license, permit, or transfer, a variance, a special consideration, or a certificate of public convenience and necessity does not require substantial discretion. You are NOT required to disclose appearances in ministerial matters, i.e., where the person before whom you represent a client takes action in a prescribed manner in obedience to the mandate of legal authority, without the exercise of the person's own judgement or discretion as to the proprietary of the action taken. For example, filing a document with a Circuit Court Clerk is a ministerial matter since it requires no discretionary action by the Clerk.

NAME OF CLIENTS	NAME OF AGENCIES	CHECK IF REPRESENTED BY YOU
CHRISTINE & ROBERT FRACKELTON	HISTORIC PRESERVATION BOARD	
LAURIE LENZ AND CHISTROPHER MCDOW	HISTORIC PRESERVATION BOARD	

CHECK IF CONTINUED ON SEPARATE SHEET

SIGNATURE: **DATE:** **2021-03-23**

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

FILING INSTRUCTIONS
Local officers: This form, when completed and signed, should be filed with the Supervisor of Elections of the county in which you are principally employed or a resident.
State officers, elected constitutional officers, or specified state employees: Please file with the Commission on Ethics, P.O. Drawer 15709, Tallahassee, Florida 32317-5709.
 It is due not later than the last day of the calendar quarter following the calendar quarter during which the representation was made. (Example: If a representation was made in March, the form disclosing it should be filed by June 30.) **This form need not be filed if no reportable representations were made during the quarter.**