



**THE CITY OF WEST PALM BEACH  
HISTORIC PRESERVATION BOARD  
HISTORIC DESIGNATION PLAQUE PROGRAM**

**OFFICIAL ORDER FORM**

Property Owner: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number/Email: \_\_\_\_\_

Historic District: \_\_\_\_\_

Structural Address(es) for Plaque(s): \_\_\_\_\_

Date Structure Was Built (if known)\*: \_\_\_\_\_

Number of Plaque(s) Requested: \_\_\_\_\_

Cost of Plaque is \$190.00 each. Amount Enclosed: \_\_\_\_\_

Signature: \_\_\_\_\_

\*Staff will verify dates using our records for all plaque orders. In the event there is a significant discrepancy in dates we will reach out to inform you of the date that will appear on your plaque

Make checks payable to the **City of West Palm Beach**.

**FOR MORE INFORMATION**

Please contact the Historic Preservation Section  
(561) 822-1457/(561) 822-1428 or City Hall, 401 Clematis Street, P.O. Box 3366,  
Planning Division, West Palm Beach, Fl. 33402

**PLEASE RETURN FORM TO THE ADDRESS LISTED ABOVE.**

**Note:** In order to keep the cost down, plaques are not ordered until several requests have been submitted. It takes anywhere from six to eight weeks to receive the plaques once they have been ordered. You will be notified by phone and/or email when the plaque arrives.