



WEST PALM BEACH

CITY OF WEST PALM BEACH Living Wage Form

Complete and attach this form to each Pay Application

Contractor	- Please Select One -	Contract Number: _____ Report Date: _____
Subcontractor		Project Name: _____
Company Name: _____		City Project Number: _____
Address: _____		City Project Manager: _____
Project Manager/Contact Person: _____		Beginning Pay Period: _____ Ending Pay Period: _____
Telephone: _____		Work Location: _____
E-mail: _____		

Employee Name	Address	Telephone	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15		Total Hours	Pay Rate	Amount Paid this Reporting Period
			16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31			

ATTESTATION: _____

I, _____, as a _____ (Title), of _____ (Company)

I hereby certify that I have the authority to sign this certification on behalf of the firm named above. I certify that the information provided is true, complete and correct. The firm acknowledges the City's Living Wage rate of **\$14.00 per hour**, which shall be increased to **\$15.00 per hour as of October 1, 2019**. The firm agrees to produce all documents and records necessary to prove compliance with the Living Wage program and agrees to require all subcontractors to do the same. **I certify that current wage rate is posted at the job site where it can easily be seen and read by the covered employees**

Signature: _____ Date: _____

Instructions

- 1 Complete and attach this form to each pay application and/or invoice
- 2 Complete top portion of the form by providing Contractor/Subcontractor information, Project Information and Work Location
- 3 Each employee should have an address and telephone number and the hours work in a reporting period.

For example: the employee below worked from February 4 through February 8 for eight (8) hours each day. The total hours worked is 40, the pay rate is \$14.00 for a total Amount paid this reporting period of \$112.00

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15		Total Hours	Pay Rate	Amount Paid this Reporting Period
16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31			
			8	8	8	8	8									40	\$ 14.00	\$ 112.00

- 4 Please make sure the attestation is signed and dated.