

Received By _____
Date Received _____
Permit Number _____
CWPB Staff Use Only

City of West Palm Beach
 Public Works Department
 401 Clematis Street
 West Palm Beach, Florida 33401
 Office: 561-494-1040 Fax: 561-494-1069
<http://wpb.org/engineering/>



Right-of-Way Use Permit Renewal

Type or print clearly, Incomplete applications will not be processed

PROJECT LOCATION _____

Expired permit number _____ Renewal Duration: _____ Days (180 Max)

Description of Work: _____

TYPE OF PERMIT USE: RNW

RNW) RENEWAL OF AN EXPIRED PERMIT

APPLICANT, CONTRACTOR, AND PROPERTY OWNER INFORMATION MAY NOT BE CHANGED FOR PERMIT RENEWALS. CHANGES IN INFORMATION WILL REQUIRE A NEW PERMIT APPLICATION

CONTRACTOR INFORMATION

Company Name:	Contractor ID:	
Address:		
City:	State:	Zip:
Telephone:		
E-mail:		
Contractor ID:		

PROPERTY/UTILITY OWNER INFORMATION

Owner Name:		
Name:		
Address:		
City:	State:	Zip:
Telephone:		
E-mail:		

(I) (We) affirm and certify that (I) (We) have read, understand, and will comply with the provisions and regulations of the City of West Palm Beach Zoning and Right-of-Way Regulations. (I) (We) affirm and certify that (I) (We) have read, understand, and will comply with the provisions of the minimum conditions applicable to permit application, as defined in the attached document. (I) (We) further certify that the above statements and showings made in any paper or plan submitted herewith are true to the best of (my) (our) knowledge and belief. (I) (We) understand that the application and attachments shall become part of official public record and are subject to public disclosure. (I) (We) understand that if one or more deficiencies exist in the application or attachments, (I) (We) will be notified of the deficient items, and no further action on the application will take place until the required information is submitted. (I) (We) understand that misrepresentation of information contained within this application and attachments may be cause to void any development approvals and permits associated with this application.

(I) (We) understand that separate permits may be required from Construction Services, Planning & Zoning, and other regulatory agencies.

Applicant Signature

Date

Owner Signature (When Applicable)

Date

AUTHORIZATION NOTE: By placing signature upon this application, the property / utility owner is providing written designation, delegation, and authorization to the above named Applicant to execute this application as a binding obligation of the Property / Utility Owner. **The City will not accept any application that does not include the foregoing authorization.**

Applicant

The foregoing instrument was acknowledged before me this _____ day of _____, 20_by _____ who has produced _____ as identification and who did (or did not) take an oath.

Notary Signature **(For Applicant)**

(SEAL)
Date

Commission Expiration

Owner*

The foregoing instrument was acknowledged before me this _____ day of _____, 20_by _____ who has produced _____ as identification and who did (or did not) take an oath.

Notary Signature **(For Owner)**

(SEAL)
Date

Commission Expiration

* Use separate duplicate page for each additional owner.

Right of Way Permit Renewal Checklist

- Completed Application Renewal
- Revised Construction Plans (1 set) (4 sets for Type E Permit)
- Revised Maintenance of Traffic Plan
- Existing Utilities Markups

All permit applications proposing vehicular / pedestrian obstructions shall include a professionally prepared maintenance of traffic plan (MOT). All construction drawings shall be sealed by a Florida licensed professional engineer and/or registered landscape architect. Minimum plan drawing size shall be 11" x17", maximum size shall be 24" x 36".

Permit number: _____ Applicant Initial: _____