



**West Palm Beach  
Community Redevelopment Agency**

**Special Meeting**

**PASS/FAIL AGENDA**

**June 15, 2020  
4:00 P.M.**

**IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), PERSONS IN NEED OF A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHALL, WITHIN THREE DAYS PRIOR TO ANY PROCEEDING, CONTACT THE CITY CLERK'S OFFICE, 401 CLEMATIS STREET, WEST PALM BEACH, FLORIDA 33401, {(561) 822-1210}**

**MAYOR  
KEITH A. JAMES**

**CITY COMMISSION  
PRESIDENT KELLY SHOAF**

**COMMISSIONER CHRISTINA LAMBERT  
COMMISSIONER CHRISTY FOX**

**COMMISSIONER CORY NEERING  
COMMISSIONER JOSEPH A. PEDUZZI**

**ADMINISTRATION  
INTERIM CRA EXECUTIVE DIRECTOR, ALLISON JUSTICE  
CITY ATTORNEY, KIMBERLY ROTHENBURG  
TREASURER, MARK A. PARKS  
CITY CLERK, HAZELINE CARSON**

## 1. ROLL CALL

**CIVILITY AND DECORUM:** The City of West Palm Beach is committed to civility and decorum by its officials, employees and members of the public who attend this meeting. The City Code, Secs. 2-31(8), 2-31(18) and 2-31(22), provides in pertinent part:

- Officials shall be recognized by the Chair and shall not interrupt a speaker.
- Public comment shall be addressed to the City Commission as a whole and not to any individual on the dais or in the audience.
- Displays of anger, rudeness, ridicule, impatience, lack of respect and personal attacks are strictly prohibited.
- Unauthorized remarks from the audience, stamping of feet, whistles, yells and similar demonstrations shall not be permitted.
- Offenders may be removed from the meeting.

**COMMENTS FROM THE PUBLIC FOR NON-AGENDA ITEMS:**

**COMMENTS FROM THE BOARD:**

**ADDITIONS / DELETIONS / REORGANIZATION OF AGENDA:**

**DISCUSSION:**

2. **Community Redevelopment Agency (CRA) Executive Director selection process.**  
**DISCUSSED**  
*Agenda Cover Memorandum No.: 22102*

**Staff Recommended Motion:**

Staff recommends the CRA Board determine the process to select the CRA Executive Director.

**Background:**

Back in February of this year, the CRA Board (Board) undertook a recruitment process for the selection of the CRA Executive Director as a City employee. The recruitment process resulted in interviews of five candidates by the Board. Subsequent to interviewing the candidates, the Board directed staff to negotiate a job offer with the first selected candidate, and if unsuccessful, then with the second selected candidate. As the Board is aware, the negotiations were unsuccessful with both candidates. Therefore, the CRA Executive Director position has remained filled by the Interim Executive Director who is an employee with the City's contract agency; Redevelopment Management Associates or RMA. At the June 1, 2020 CRA Board meeting, the Board directed staff to post the CRA Executive Director position internally for in-house qualified employees including the Interim CRA

Executive Director. The position was posted on Tuesday June 2nd through Tuesday June 9th on the City's job recruitment portal, and notice of the vacancy was circulated through the City's internal job posting communications. All Department Directors, Division Managers, as well as the Interim CRA Executive Director were also sent an email notification of the posted position.

After the application period closed on June 9th, the Human Resources Department completed its review of the applications. Two applications were received, and both applicants were deemed qualified candidates. The two candidates are:

1. Allison Justice: City of WPB Interim CRA Executive Director: RMA Employee
2. Christopher Roog: City of WPB Economic Development Director: City Employee

Staff is requesting the Board to determine how it wishes to proceed to select the CRA Executive Director. At its discretion, the Board could either make a direct appointment of one of the two candidates based on prior experience and knowledge of the two candidates, interview the two candidates and then select one of the candidates, or determine an alternative process the Board would like to follow to select one of the two candidates as the CRA Executive Director.

**ADJOURNMENT:**

**NOTICE: IF ANY PERSON DECIDES TO APPEAL ANY DECISION OF THE CITY COMMISSION AT THIS MEETING, THAT PERSON WILL NEED A RECORD OF THE PROCEEDINGS AND FOR THAT PURPOSE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THE CITY OF WEST PALM BEACH DOES NOT PREPARE OR PROVIDE SUCH A RECORD.**